Proposal Submission Deadlines at Rutgers

Meeting the proposal deadline is critical. Internal deadlines are in place and must be met. If you are planning to submit a proposal, please contact the Office of Sponsored Research at least 30 days in advance of the submission deadline date.

Please remember that a completed and approved funding proposal (endorsement) is needed by the Office of Sponsored Research 5 days prior to the submission deadline. In addition to the funding proposal (endorsement), the following documents are required for the submission of a proposal 12 pm noon on the 5 and 2 business day deadlines:

Documents Requested by 12 pm noon on the Five (5) Business Day Deadline
* Completed and approved RAPSS Funding Proposal with the working project title
* Sponsor's guidelines
* Final proposal excluding final science
* Final budget with budget justification
* Subaward documents (if applicable):
  • Rutgers Budget Template
  • Budget Justification
  • Statement of Work
  • Statement of Intent
  • Subrecipient Commitment Form

Completed Proposal Documents Due by 12 pm noon on the Two (2) Business Day Deadline
* Completed and approved RAPSS Funding Proposal
* Final Science, which may include:
  • Project Summary/Abstract
  • Project Narrative
  • Bibliography & References Cited
  • Facilities & Other Resources
  • Specific Aims
  • Research Strategy
  • Resource Sharing Plan(s)
* Completed eCOI Disclosure for research related applications

More information regarding proposal submission deadlines is available at http://orsp.rutgers.edu/proposal-deadlines.

Please plan to submit several days in advance of the submission due date. This will provide adequate time to address any technical and content issues. (Issues can occur.)

If you need assistance, please contact the Office of Sponsored Research.
Rutgers Research Council—Applications Open for Subventions for Publication of Scholarly Books

The Research Council is a faculty committee that advises the Office of Research and Economic Development (ORED) on faculty awards which are made as the result of peer review of requests submitted by the faculty for funding of research and other scholarly and creative activities. The Council also provides monetary assistance for scholarly publications. All awards are made on a basis of merit, although priority is given to tenure-track faculty in their first or second three-year probationary appointment.

Only full-time Rutgers faculty may apply for a Research Council Grant. Co-adjutant appointees, teaching and research assistants, and visiting faculty members are not eligible to apply.

Proposals for funding are solicited annually by the Office of Research and Economic Development (ORED). Applicants will complete the application form and upload it to the submission website. **Proposals are due by 5 p.m. on December 5, 2018.** Late applications will not be accepted.

All proposals should be submitted through the electronic submission website.

More details regarding the Research Council Grants and Subventions Fall 2018-2019 cycle, application instructions, and other relevant information is available at [https://researchportal.rutgers.edu/researchcouncil](https://researchportal.rutgers.edu/researchcouncil).

Rutgers Human Subjects Protection Program Training Workshops

The Rutgers Human Subjects Protection Program (HSPP) is offering training workshops. There are many changes and new practices that have occurred and are expected. The workshop is an opportunity to hear about the changes and ask questions.

**A workshop will be held at Rutgers-Camden in the Campus Center Executive Meeting Room on November 28, 2018 from 1 pm to 4 pm.**

**Training Workshops**

The three hour session will present each of the following topics in separate 50 minute classes:

- Revised Common Rule (50min)
- Single IRB Regulations (50min)
- EU General Data Protection Regulation (GDPR)

The course schedule is available at [https://orra.rutgers.edu/revisedcommonrule#Training%20Workshops](https://orra.rutgers.edu/revisedcommonrule#Training%20Workshops). Registration is not required.

Unless noted otherwise in the program announcement, it is always imperative to follow the instructions provided in the PAPPG.

Here are some highlights of the significant changes to the NSF PAPPG (see the full list of changes at [https://www.nsf.gov/pubs/policydocs/pappg19_1/sigchanges.jsp](https://www.nsf.gov/pubs/policydocs/pappg19_1/sigchanges.jsp)):

- **NSF Proposal Preparation and Submission**, has been updated to provide information about the modernization of the proposal preparation functionality in Research.gov. The new coverage specifies that the on-screen instructions in Research.gov may differ from what is stated in the PAPPG and that the on-screen instructions must be followed.

- Collaborators and other affiliations information should not be included in the biographical sketch but attached as a single copy document. NSF now has a template for Collaborators and Other Affiliations. Please see the new NSF PAPPG and the NSF.gov website for guidance.

- **Resubmission**, has been revised to establish that NSF programs that accept proposals at any time may have guidelines in which a declined proposal is ineligible for resubmission for a specified period of time.

- **Conferences**, has been supplemented with new language that requires conference proposers to have a policy or code-of-conduct that addresses sexual harassment, other forms of harassment, or sexual assault, and that includes clear and accessible means of reporting violations of the policy or code-of-conduct.

- **Subawards**, has been updated to clarify that the description of the work to be performed by the subaward must be included in the project description.

- **Synergistic Activities** section of the biographical sketch has been revised to specify that a list should include up to five distinct examples that demonstrate the broader impact of the individual’s professional and scholarly activities that focuses on the integration and transfer of knowledge as well as its creation.

- **Biographical Sketch(es)**, has been updated to specify that the biographical sketch must be uploaded in FastLane as a single PDF file, or other NSF-approved template.