National Endowment for the Humanities 2019 Summer Stipend Competition

The National Endowment for the Humanities has announced the 2019 Summer Stipends competition. The award is $6,000. Rutgers-Camden may submit a maximum of two nominations for consideration.

The Summer Stipend program is a great way to earn summer salary and work on a research project.

NOMINATION PROCESS AT RUTGERS-CAMDEN CAMPUS

Faculty members teaching full-time at colleges and universities must be nominated by their institutions to apply for a Summer Stipend.

Any faculty member with a humanities project may apply for nomination for a Summer Stipend. The field of the project determines the eligibility for nomination to and application for NEH Summer Stipends, not the field of the applicant.

If you are interested in applying please submit the following: a cover sheet, a narrative of your project (text must not exceed three single-spaced pages) and a 2 page resume to the Rutgers-Camden Office of Sponsored Research by 4:30 PM on Monday, July 16, 2018. Please forward the application packet to the following:

Camie Morrison
Director
Office of Sponsored Research
311 North 5th Street, Room 351
Camden, NJ 08102
Email: cammor@camden.rutgers.edu

The cover sheet should contain:
- Name
- Title
- Address
- Telephone number
- Fax numbers
- Email address
- Status (junior or senior scholar)
- Field of study
- Project field of study
- Title of project

- Names and e-mail addresses for your two recommenders. Also, identify their respective departments and institutions.

*Junior scholars are defined as those who are seven years or fewer beyond their final degree; senior scholars are defined as those who are eight years or more beyond their final degree.

If you are a foreign national, identify your country of citizenship and the month and year you entered the United States.

Please visit the NEH Website at https://www.neh.gov/grants/research/summer-stipends to review eligibility and other requirements.

Please contact Camie Morrison, Director of Sponsored Research if you have any questions at 856-225-2949.
National Science Foundation’s Faculty Early Career Development (CAREER) Program

Meeting the proposal deadline is critical. Internal deadlines are in place and must be met. If you are planning to submit a proposal, please contact the Office of Sponsored Research at least 30 days in advance of the submission deadline date.

Please remember that a completed and approved funding proposal (endorsement) is needed by the Office of Sponsored Research 5 days prior to the submission deadline. In addition to the funding proposal (endorsement), the following documents are required for the submission of a proposal 12 pm noon on the 5 and 2 business day deadlines:

Documents Requested by 12 pm noon on the Five (5) Business Day Deadline
- Completed and approved RAPSS Funding Proposal with the working project title
- Sponsor's guidelines
- Final proposal excluding final science
- Final budget with budget justification
- Subaward documents (if applicable):
  - Rutgers Budget Template
  - Budget Justification
  - Statement of Work
  - Statement of Intent
  - Subrecipient Commitment Form

Completed Proposal Documents Due by 12 pm noon on the Two (2) Business Day Deadline
- Completed and approved RAPSS Funding Proposal
- Final Science, which may include:
  - Project Summary/Abstract
  - Project Narrative
  - Bibliography & References Cited

More information regarding proposal submission deadlines is available at http://orsp.rutgers.edu/proposal-deadlines.

Please plan to submit several days in advance of the submission due date. This will provide adequate time to address any technical and content issues. (Issues can occur.)

If you need assistance, please contact the Office of Sponsored Research.
RAPSS Training Sessions

The Research Administration and Proposal Submission System (RAPSS) includes the review, approval, submission and tracking of all funding proposals. All grants and contracts must be submitted via RAPSS except for those certain agencies, such as the National Science Foundation, that maintain their own submission system. In such cases, RAPSS must be used for the internal endorsement of the proposal, but the agency's submission system will be used for the formal submission of the application.

All faculty and staff who have been or will be submitting grants are strongly encouraged to attend the RAPSS Proposal and Endorsement Training session. The session will also include information about the “Approver” training portion for those who normally approve the endorsement form. Approvers may attend the session to learn more about the overall process.

We hope that you will be able to sign up for the session listed below.

- **RAPSS Training Session – RAPSS Proposal and Endorsement**
  - **Date:** August 20, 2018
  - **Time:** 9:00 am to 12:00 pm
  - **Location:** Rutgers-Camden—Armitage Hall, Room 101

At least 24 hours advance registration is required. Please register for the training here – [http://marcy-cfinstext.rbhs.rutgers.edu/rutrprod/eproc/GenRegister.cfm](http://marcy-cfinstext.rbhs.rutgers.edu/rutrprod/eproc/GenRegister.cfm). **(PLEASE NOTE:** If you receive an error message while attempting to register for a session, please try closing out of your browser completely, (prior to doing so delete all cookies, etc.), reopen it and try the registration link again. If a browser has been open too long, the registration system will not allow members to use that same browser to access its site, and members will receive an error message instead. If this does not resolve the issue, try using a different browser. If you continue to experience difficulties, please contact Rosie McCamery at rmm284@ored.rutgers.edu or Chris Stastny at stastncm@ored.rutgers.edu with your registration request. We do apologize for any inconvenience this may cause.)

Contact Camie Morrison (cammor@camden.rutgers.edu or 856-225-2949), Director of Sponsored Research, if you have any questions or concerns regarding the RAPSS Proposal and Endorsement Training session.

**RAPSS Online Training Sessions for Agreements and Awards**

**RAPSS Online Training Sessions for Agreements and Awards**

*(These sessions are a must if you receive funding or other types of agreements.)*

The Research Administration and Proposal Submission System (RAPSS) includes an agreements and awards process that requires activities that involve the principal investigator and the departmental staff as well as Sponsored Research. Online training sessions are available for RAPSS Agreements and RAPSS Awards (Awards/Modifications/Subawards). You must already have familiarity with the RAPSS proposal and endorsement process before completing either of these online training sessions. The online training sessions will be done via Skype Business. Please register for the following training session below:

- **June 14, 2018 (10:30 am to 12:30 pm) - RAPSS Awards Training (Online): Skype Business**

Register for the RAPSS Online Training session here – [http://marcy-cfinstext.rbhs.rutgers.edu/rutrprod/eproc/GenRegister.cfm](http://marcy-cfinstext.rbhs.rutgers.edu/rutrprod/eproc/GenRegister.cfm). For the online sessions, the link to Skype Business will be provided to registrants no later than the day before the session is to be conducted. Please be sure to have Skype Business set up on your PC/Mac prior to the start of the session.